

ASHP Research and Education Foundation

PHARMACY RESIDENCY
EXCELLENCE
AWARDS

Category: Program Award

Application Policies and Guidelines

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I. ASHP Research and Education Foundation

Vision

As the philanthropic arm of ASHP, our vision is that: Patient outcomes improve because of the leadership and clinical skills of pharmacists, as vital members of the health care team, accountable for safe and effective medication use.

Our Mission

The mission of the ASHP Foundation is to improve the health and well-being of patients in health systems through appropriate, safe and effective medication use.

The priorities of the ASHP Foundation are closely aligned with ASHP, the organization that represents pharmacists who serve as patient care providers in acute and ambulatory settings. The organization's more than 40,000 members include pharmacists, student pharmacists and pharmacy technicians. For over 70 years, ASHP has been on the forefront of efforts to improve medication use and enhance patient safety.

The ASHP Foundation pursues its mission and key priorities through provision of awards, research grants, educational programs, and practice tools. The ASHP Foundation has a long track record of administering research grants, education and practitioner recognition programs that use stringent external review processes to select program recipients and participants. Visit our website to learn more about the ASHP Foundation.

II. Program Overview

The Pharmacy Residency Excellence Awards Program has been offered since 2006. The award criteria focus primarily on innovative methods to train, mentor and motivate residents during their residency program and in the early formative years of their careers. The program is designed to:

- provide national recognition for residency preceptors and specific residency programs who have demonstrated innovation and excellence in the training of pharmacy residents;
- encourage others to strive to be innovative and achieve excellence in pharmacy resident training.

The awards recipients are recognized at a reception at the ASHP Midyear Clinical Meeting. The reception provides a venue for the recipients to highlight their accomplishments. Program directors and preceptors from the over 1,000 ASHP-accredited residency programs will be invited to the reception. Announcement of award recipients will occur at the reception and be extensively promoted during the Midyear Clinical Meeting

III. Category Overview

The Program Award recognizes a pharmacy residency program that has a national reputation for excellence in the training of residents and consistent provision of an exceptionally positive and rewarding training experience. By recognizing these programs and their accomplishments, they can serve as role models in sustained excellence, achievement, and innovation in residency training. The

recipient program should have a sustained record of:

- providing an excellent practice environment for residency training and learning;
- successfully training pharmacy residents;
- employing unique and innovative methods for teaching and quality improvement;
- positively influencing the careers of residency graduates;
- contributing to the pharmacy department's mission;
- use of an organized process for the development of residency preceptors; and
- ASHP residency accreditation.

IV. Timeline for the 2017 Award Cycle

- Applications available – April 1, 2017
- Application deadline – June 20, 2017
- Recipients notified – September 2017
- Announcement of Recipients – December 2017

V. Eligibility

Applicants should meet the following eligibility requirements:

- ASHP-accredited residency program (PGY1 / PGY2);
- One institution with or without multiple residency programs (whether PGY1 or PGY2) may only win the award once every 5 years (part of the selection criteria focuses on the recognition of a supportive training environment for residents and their preceptors. It is assumed that this environment is the same or is very similar for all the programs at the same institution.)

Selection panel members, ASHP staff members, ASHP Foundation staff members, members of the ASHP Research and Education Foundation Board of Directors, members of the ASHP Board of Directors, contractors and lead surveyors retained by the ASHP Accreditation Services Division, and the respective residency programs of any of the above, are not eligible to apply for the Pharmacy Residency Excellence Awards.

An institution can only submit one application for the Program Award category per year.

VI. Post-Award Activities

Recipient organizations are expected to participate in subsequent outreach and education efforts aimed at disseminating the accomplishments of the recipient organization. Descriptions of recipient's efforts will be communicated by the ASHP Foundation and may be used for promotional purposes for the awards program. Organizational contacts may be requested to provide additional information.

In the winter/spring of 2018, following recognition at the 2017 Midyear Clinical Meeting, award recipients will serve as faculty in a webinar to support skills and leadership development for residency programs. The webinar offered by the Program Award recipient will focus on optimizing the practice environment for residency training and learning, employing unique and innovative

teaching methods, and development of residency preceptors.

VII. Selection Criteria

All applications will be reviewed by a panel appointed by the ASHP Foundation Board of Directors. The panel will review the applicant's materials and score them according to the following application criteria:

Innovation (15 points)

The residency program uses innovative techniques to train residents and provides a quality environment for residency training.

Innovation can be demonstrated in all areas of achievement in residency training including:

- resident clinical development, communications, practice management, and professional goal setting.

Innovation can also be demonstrated in methods to provide the following:

- preceptor development, the management of residency program operations, and the integration of the residency program into the pharmacy service and practice site's organizational goals.

Quality Improvement (15 points)

A formal system for continuous quality improvement is employed that exceeds the minimum ASHP individual requirements for accreditation.

Improvement areas should include the following:

- teaching methods preceptor skills; resident evaluation, overall program operations, integration of resident training into routine patient care, and the safe medication-use processes employed by the hospital/health system.

Training Environment (20 points)

The environment in which training occurs is conducive to resident learning, attentive to residents' training needs including individual needs, and provides a role model for excellence in patient care.

The training environment should:

- support employment of innovative learning techniques;
- preceptor and program improvement; and
- research opportunities for residents.

The information included in the faculty information tables will be used also to assess the training environment.

Achievement Record (20 points)

The residency program has a sustained record of successfully trained program graduates who are making significant achievements in pharmacy practice. The information included in the residency graduate information table will be used to assess the training environment.

Service Excellence (15 points)

The residency program has led the pharmacy department to achieve excellence in pharmacy services and has contributed to the new development or expansion of pharmacy services. The pharmacy residents have been integrally involved in service achievements and development. Residents are also encouraged to participate in service to organizations and the community.

Preceptor Development (15 points)

The residency program supports and highly encourages the development and achievement of residency preceptors and program directors on a continuous basis. This should include examples of how preceptors are encouraged to develop professionally within their own practice and as educators in residency training.

In addition, letters of support from previous residents will be used to evaluate the program's achievements related to all of the above review criteria.

VIII. Itemized Instructions

1. **Program Information**
Self-explanatory
2. **Residency Program Director**
Self-explanatory
Along with the contact information requested on the application form, a recent copy of a Curriculum Vitae (CV) should be provided for the Residency Program Director. This document can be uploaded the on the Additional Documents Required page.
3. **Director of Pharmacy**
Self-explanatory
Along with the contact information requested on the application form, a recent copy of a Curriculum Vitae (CV) should be provided for the Director of Pharmacy. This document can be uploaded the on the Additional Documents Required page.
4. **Narrative Statements**
Using the space provided, respond to the 7 statements. The responses should be no longer than 1,500 words each.
5. **Residency Graduate and Faculty Information**
 - A. Provide information about all residency graduates for the past ten years, using the template provided. The following is required:
 - I. Names of the former residents and their degrees.
 - II. Year of graduation from the residency program.
 - III. Current title.
 - IV. Practice location.
 - V. First professional position after the completion of the residency program.
 - VI. Significant publications and presentations.
 - VII. Current involvement in residency training.

B. Provide information about all residency program full-time faculty/preceptors employed at your institution using the template provided. The following is required:

- I. Names of the residency faculty/preceptors and their degrees.
- II. Universities at which those degrees were obtained and the dates conferred.
- III. Their residency/fellowship training programs and their dates of training.
- IV. States in which they hold a pharmacy license and pharmacy license number(s), expiration date(s), and BCPS certification area(s).
- V. Current position within the health system.
- VI. Current faculty title (if applicable).
- VII. Specific learning experiences for which they hold preceptorship.

C. Provide information about all residency program part-time faculty/preceptors employed at your institution using the template provided. The following is required:

- I. Names of the residency faculty/preceptors and their degrees.
- II. Universities at which those degrees were conferred and the dates conferred.
- III. Their residency/fellowship training programs and their dates of training.
- IV. States in which they hold a pharmacy license and pharmacy license number(s), expiration date(s), and BCPS certification area(s).
- V. Current position within the health system.
- VI. Current faculty title (if applicable).
- VII. Specific learning experiences for which they hold preceptorship.

6. Communications

The ASHP Foundation is interested in continuously improving its communication capabilities. Indicate these communication vehicles through which you became familiar with this program.

7. Additional Documents Required

1. Curriculum Vitae (CV) for residency program director.
2. Curriculum Vitae (CV) for pharmacy director.
3. Letters of Support. Please label all letters in the top right corner as indicated below.
 - a. Letters of support from a maximum of five former residents, labeled RESIDENT LETTER.
 - b. Chief executive officer letter of support, labeled CEO LETTER
 - c. Director of pharmacy letter of support, labeled DIRECTOR OF PHARMACY LETTER
 - d. Physician letter of support, labeled PHYSICIAN LETTER.

8. Affirmation

1. Post Awards Activities - This application must be signed by the Residency Program Director or the Director of Pharmacy. By signing this application, you are agreeing to the expectation of the participation in outreach and education efforts aimed at sharing the excellence in residency training accomplishments.
2. Check box attesting that the information provided in this application is true and complete to the best of your knowledge.

APPLICATION SUBMISSION INSTRUCTIONS

Once the application is submitted, applicants should receive an e-mail notification. If this e-mail confirmation is not received, applicants should immediately contact the ASHP Foundation at foundation@ashp.org to verify receipt of the application.

Application Deadline: 12:00 P.M. EDT, JUNE 20, 2017